

IISER Pune Campus, Dr. Homi Bhabha Road, Pashan, Pune – 411008
www.quantech.org.in

**ADVT NO: 08/2026
(APPLY ON OR BEFORE SEPT 05, 2026)**

I-HUB Quantum Technology Foundation (I-HUB QTF) is a Section 8 company, established with an objective to set up a Technology Innovation Hub (TIH) in the Technology vertical 'Quantum Technologies (QT)' under National Mission on Interdisciplinary Cyber Physical Systems (NM-ICPS) funded by Dept. of Science & Technology (DST). I-HUB QTF is hosted at IISER Pune Campus.

Online applications are invited from Indian nationals having excellent academic record and relevant work experience in Corporate entities/ Centrally Funded Technical Institutes (CFTI's) with understanding of Section 8 Company's related Income Tax and other Legal requirements. for the following position, purely on temporary and contractual basis:

Name of the Post	Senior Finance Officer
Name of Company	I-Hub Quantum Technology Foundation
No. of posts	1 (ONE)
Essential Qualification	Chartered Accountant (CA) / Company Secretary (CS) / Cost and Management Accountant (CMA) / MBA (Finance) With minimum 5 years of experience from the date of completion OR Master's degree in finance, economics, business accounting or a related major with at least 7 years of work experience from the date of completion OR Graduation with minimum 15 years of work experience from industry/ research institutions/ PSUs /Government / registered business on date of completion. A law degree with any above qualifications shall attract additional weightage.
Preference	• Candidates who have cleared ICAI/ICMAI/CS, MBA Finance. • Proven experience as a financial counsel in a business / incubation hub will be preferred. • Experience in handling GST compliances, ROC statutory

	requirements, and startup financial governance is desirable.
Annual consolidated emoluments	As per industry standards (Based on experiences, and negotiable)
Age Criteria	Candidates meeting the prescribed eligibility criteria are encouraged to apply. Retired Government officials with relevant experience may also be considered, subject to applicable age limits and terms of engagement.
Tenure of the appointment	Initially for a period of one year which may be extended subject to continuation of the project and satisfactory performance of the incumbent.
Job Requirements	• Ensure the compliance for I-HUB QTF and its incubates with all the applicable provisions of the Companies Act 2013. • Relevant experience in finance and accounting, preferably with a startup, incubation center, innovation hub, research organization, Section 8 company or government-funded institution. • Proven experience in managing accounts, budgets and funds received from multiple government, institutional and other funding agencies. • Experience in startup/incubatee accounting, including monitoring grants, seed funds, programme funds, milestone-based disbursements and utilization. • Strong knowledge of general accounting, financial statements, budgeting, MIS, bank reconciliation, project accounting and fund utilization. • Experience in preparation of Utilization Certificates (UCs), Statements of Expenditure (SoEs), financial reports and grant-related statements for agencies such as DST and other government/funding bodies. • Knowledge of GST, TDS, TCS, Income Tax and other statutory compliances. • Experience in coordinating internal, statutory, grant and CAG audits, including preparation of audit schedules and compliance with audit observations. • Any other finance, accounts, audit, compliance or administrative responsibilities assigned by management from time to time. • Any other matters related to accounting and Legal/Regulatory compliances. • Implementation of Board decisions from time to time. • Assisting competent authority in any matter related to Company.

HOW TO APPLY:

1. Interested candidates should send their application with their detailed CV (In a Single PDF) by email addressed to jobs@quantech.org.in on or before 05th Sept 2026. Please mention "Application for the post of (Name of Post)" in the subject-line of the email.
2. Names, Addresses, email and phone numbers of 3 referees who are acquainted with the work of the applicant should be provided.
3. The shortlisted candidates will be informed by e-mail only. Therefore, please mention active Mobile Number and Email ID in the email.
4. Recent passport size photograph and photocopies of relevant certificates and other testimonials in support of age, qualification, and experience etc. will be collected and verified at an appropriate stage.

General Information / details about the post

1. Appointment is purely temporary and will terminate automatically without any notice or compensation.
2. The I-HUB QTF reserves the right to relax the eligibility criteria and number of intakes in exceptional cases with the prior approval of the competent authority.
3. The appointed person shall have no claim of appointment/absorption in I-HUB QTF/Funding Agency.
4. The appointment of the applicant will be governed by the terms and conditions of the I-HUB QTF.
5. The qualification prescribed should have been obtained from recognized Universities/Institutions.
6. The prescribed educational qualifications & experience are the bare minimum and mere possession of same does not entitle candidates to be considered for the selection process. Where number of applications received in response to this advertisement is large, it may not be convenient or possible to carry out the selection process for all the candidates. Based on the recommendations of the Screening Committee, the number of candidates to be called for the selection process may be restricted to a reasonable limit after taking into consideration qualification/s and experience/s over and above the minimum prescribed in the advertisement. Therefore, it will be in the interest of the candidates, to mention all the qualifications and experience in the relevant field at the time of applying.
7. No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
8. Canvassing in any form and / or bringing any influence, political, or otherwise, will be treated as a disqualification for the post applied for.

**Chief Executive Officer
I-HUB QTF**